



## UNITED STATES TWIRLING ASSOCIATION

### Instructions for setting up your USTA Online Account

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1. You must have an email on file with USTA in order to receive the activation email for your Online Account. If you do not have an email on file with USTA, please contact USTA Member Services at [memberservices@ustwirling.com](mailto:memberservices@ustwirling.com) or 321-206-3242.
2. Go to [www.ustwirling.com](http://www.ustwirling.com) and click on Login in the upper right hand corner or on Members Only in the left hand menu.
3. Look for a box in the center of your screen that says "**Click Here to create Online Account(s)**"
4. After you "click here," enter your email address that is on file with USTA.
5. Follow the steps to create your Online Account.
6. ***Save the User ID and Password and secret question/answer you create so that you can find them the next time you need to login to Members Only.***
7. Every member (even siblings) must have their own account with their own User ID and Password. You can use the same email address for multiple membership accounts if you would like to.
8. After you have set up your account, you will receive an activation email. ***You must click on the activation link in that email to activate your account.***
9. After you activate your account, you will be able to access your account by going to [www.ustwirling.com](http://www.ustwirling.com), clicking on Members Only in the left hand menu, and logging in with the User ID and Password you created.